



07198 58252/087 6858550

reskillnet@medpartnership.com

Rural Enterprise Skillnet are planning to run the following courses. If you require training not listed please contact RES directly or to book a place, contact us by email or telephone to get further information.

Course: Manual Handling Instructor Course

Date: January 10th/11th/17th/18th/24th 5-days 9.30am -5.00pm

Venue: Donegal Education Centre, Pier 1, Floor 2, Donegal Town

Aim: The aim of this Manual Handling Instructor course is to equip the learner with the knowledge, skill and competence to effectively design and deliver manual handling instruction in the workplace.

Cost: Skillnet Subsidised Investment - €445 per person (lunch included)

Course: Safety & Health at Work, QQI Level 5

Date: TBC – 5 days, 9.30am – 5.00pm

Venue: Donegal Education Centre, Pier One, Quay Street, Donegal Town

Aim: This QQI approved Safety and Health at Work course will provide participants with the skills and knowledge to promote and maintain safety and health in the working environment. It will identify best health and safety practice and applicable health, safety and welfare legislation.

Cost: Skillnet Subsidised Investment €350 per person

Course: Introductory Excel

Date: January 24th 10.00am – 4.00pm

Venue: Donegal Education Centre, Pier 1, Quay Street, Donegal Town

Aim: This basic excel course concentrates on developing basic skills to deliver tangible results that can be put to immediate effect in the workplace. Participants should have basic knowledge of using a Windows computer.

Cost: Skillnet Subsidised €60 per person (lunch included)

Course: Intermediate Excel

Date: February 1st 10.00am-4.00pm

Venue: Donegal Education Centre, Pier 1, Quay Street, Donegal Town

Aim: This course is specifically for those who already know how to input data into a spreadsheet and want to know how to set up and manage their own worksheets.

Cost: Skillnet Subsidised €60 per person (lunch included)

Course: Managing & Mentoring People, Level 7 Minor Award, LYIT

Date: TBC

Venue: Donegal Education Centre, Donegal Town

Aim: The programme, **Managing and Mentoring People**, is a QQI Level 7 minor award (10 credits) aimed at Business owners, Managers, Trainee / Assistant Managers, Team leads, HR specialists and other Management level employees. The programme consists of two modules: Managing People, Introduction to Mentoring.

Rural Enterprise Skillnet is funded by member companies and the Training Networks Programme, an initiative of Skillnets Ltd. funded from the National Training Fund through the Department of Education and Skills





07198 58252/087 6858550

reskillnet@medpartnership.com

Course: **Diploma in Occupational Health & Safety, IBEC**

Date: TBC

Venue: IBEC, Pier One Quay Street, Donegal Town

Aim: The primary objective of the Diploma in Occupational Health and Safety programme is to provide a recognised qualification for those with a professional interest in, or involved in the application of, occupational health and safety at work. Participants will also have the opportunity to review and prepare safety related documentation and risk assessments for their own workplace.

Cost: €2100 (IBEC members) €2400 (non-members)

Course: **Diploma in Employment Law, IBEC**

Date: TBC

Venue: IBEC, Pier One, Quay Street, Donegal Town

Aim: The primary objective of the Diploma in Employment Law (12 day) programme is to deliver an in-depth knowledge of key employment legislation as well as a comprehensive understanding of case law and its application.

Course: **Manage Yourself, Manage your People (Development Coaching Programme) QQI Level 6**

Date: TBC – 5 days 9.30am – 5.00pm

Venue: Safetech Training, Letterkenny

Aim: To expand the breadth and depth of your communication, coaching and leadership skills. To confidently integrate coaching and leadership skills into your professional practice, saving you time, building better relationships and increasing your income. To build internal certainty to support you in the results you want in your profession, your business and your life.

Cost: Skillnet Subsidised Investment €640 pp

Course: **Training Delivery & Evaluation (Train the Trainer) QQI Level 6**

Date: TBC – 5 days 10.00am – 5.00pm

Venue: Safetech Training, Letterkenny

Aim: This QQI course will provide the skills, insight and knowledge to manage training and development in a professional manner. The Training Course will develop an awareness of the context for training and development, and the key issues that impact on its planning and delivery. This course will also enable training and development professionals to develop their expertise to design, understand, identify, deliver and evaluate training within their organisation. The training is interactive and provides opportunities to practice planning, delivering and refining your own training session on a subject of your choice.

Cost: Skillnet Subsidised Investment €540pp

Course: **Essential Employment Law**

Date: TBC

Venue: Donegal Education Centre, Pier 1, Floor 2, Donegal Town

Aim: An introductory guide to employment law essentials suitable for those wishing to obtain a general overview of employment law or wishing to refresh their knowledge.

Cost: €95 per person

Rural Enterprise Skillnet is funded by member companies and the Training Networks Programme, an initiative of Skillnets Ltd. funded from the National Training Fund through the Department of Education and Skills





07198 58252/087 6858550

reskillnet@medpartnership.com

Course: **Basic Food Hygiene**

Date: TBC

Venue: Various locations

Aim: The objective of the Primary Course in Food Hygiene is to create an awareness and knowledge in food workers and others involved in providing services to the food industry of the reasons for, and the importance of good food hygiene practices. This course is designed for all employees new to the food industry; it is also suitable as a refresher course for existing food workers. Participants will understand food safety hazards; Introduction to food safety; legal responsibilities of food handlers; harmful & beneficial bacteria; causes of food poisoning & prevention; personal hygiene.

Cost: (half-day workshop)

Course: **Allergens Specific Training**

Date: TBC

Venue: Various

Aim: Understand the classification of adverse food reactions and the food allergy reaction mechanism; Know the 14 allergens as outlined in European Food Safety Legislation; Carry out allergen risk assessments; Understand product labelling.

Cost: (half-day workshop)

NOTE: The Basic Food Hygiene and Allergens training can be combined into a one-day workshop.

Course: **Hospitality Customer Service – 1-day Workshop**

Date: TBC

Venue: Donegal Education Centre, Donegal Town

Aim: This workshop is aimed at owners, managers and all staff involved in any aspect of providing excellent accommodation service.

Cost:

Course: **Safety Representative, QQI L6**

Date: TBC

Venue: Safetech Training, Letterkenny

Aim: This programme is designed to provide the learner with the skills and knowledge to fulfill their role as a safety representative; to promote and maintain safety and health in the context of the learner's workplace and to effectively represent employees on health and safety issues.

Cost:

Course: **IOSH Managing Safely for Construction Managers**

Date: TBC

Venue: Safetech Training, Letterkenny

Aim: Managing Safely for Construction Managers is for those required to manage safely and effectively in compliance with both their organisation's policy and best practice in Health and Safety. This course qualification can be used as a stepping stone for those looking to take a greater part in health and safety on the construction site.

Cost: €520 per person

Rural Enterprise Skillnet is funded by member companies and the Training Networks Programme, an initiative of Skillnets Ltd. funded from the National Training Fund through the Department of Education and Skills





07198 58252/087 6858550

reskillnet@medpartnership.com

Course: **Management Development**

Date: TBC

Venue: Donegal

Aim: The aim of the programme is to deliver an in-depth understanding of the necessary fundamentals of leading and managing employees. Participants will explore their own learning, leadership and communication styles as well as how to recognise their employee's individual styles. They will explore their management approach and identify necessary changes. The programme will also explore the importance of building better teams, improving performance management and creating a culture of employee engagement and retention. The content of the programme may be further tailored to suit client's needs.

Course: **Business Coaching, QQI Level 6**

Date: TBC - 4 days 9.30am-5.00pm

Venue: Letterkenny/Donegal Town/CarrickonShannon/Various Locations

Aim: This QQI approved course is aimed at individuals committed to personal growth, career progression and business growth to include Business owners, Consultants (Business Mentors, Trainers, Coaches), Managers & leaders, Professional service providers, Health & wellness specialists, Professionals in a place of influence and leadership.

Cost: Skillnet Subsidised Investment €600pp

Course: **Certificate in Online Marketing, Level 7 Special Purpose Award, LYIT**

Date: TBC – 4 days 9.30-5.00

Venue: Letterkenny/Donegal Town/Various

Aim: The aim of this programme is to provide learners with knowledge of key online marketing tools and techniques and enable them to develop an online marketing communications plan. No previous experience necessary.

Other courses available include:

- Customer Service & Complaints Handling
- Time Management
- Business Growth
- Management Development
- Digital Marketing
- Occupational First Aid
- Fire Safety
- Food Safety & HAACP
- Food Service Skills
- Quality Standards for Hospitality
- Basic Scaffolding
- Aquatics Teaching
- Farm Safety
- Sheep Shearing & Gear Training
- DIY AI
- Ultrasound Scanning
- Professional Hoof Trimming
- Chainsaw Skills
- Basic Welding
- UA1 Electrical Knowledge
- Forestry Skills-Woodchipper/Tree Climbing/Polesaw

NOTE: All courses are subsidised, prices quoted are based on maximum participation so may vary. Please contact RES directly with expressions of interest on courses not listed.

Rural Enterprise Skillnet is funded by member companies and the Training Networks Programme, an initiative of Skillnets Ltd. funded from the National Training Fund through the Department of Education and Skills

